



**CHINO VALLEY**  
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

# BOARD OF EDUCATION AGENDA

**May 4, 2017**

**BOARD OF EDUCATION**

Sylvia Orozco, President

Pamela Feix, Vice President

James Na, Clerk

Irene Hernandez-Blair, Member

Andrew Cruz, Member

Carlos Ruelas, Student Representative

◆◆◆  
**SUPERINTENDENT**

Wayne M. Joseph

---

5130 Riverside Drive. Chino. California 91710  
[www.chino.k12.ca.us](http://www.chino.k12.ca.us)

# CHINO VALLEY UNIFIED SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

District Office Board Room

5130 Riverside Drive, Chino, CA 91710

4:00 p.m. – Closed Session • 7:00 p.m. – Regular Meeting

May 4, 2017

## AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

### I. OPENING BUSINESS

#### I.A. CALL TO ORDER – 4:00 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

#### Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel - Existing Litigation (Government Code 54954.4(c) and 54956.9 (d)(1): Federal District Court, Case No. EDCV 14-2336-JGB (DTBx) Freedom from Religion Foundation vs. Chino Valley Unified School District Board of Education. (Tyler & Bursch, LLP) (15 minutes)
- b. Conference with Legal Counsel - Anticipated Litigation/Significant Exposure to Litigation (Government Code 54956.9(d)(2) and (e): One potential case. (Atkinson, Andelson, Loya, Ruud, and Romo) (60 minutes)
- c. Student Expulsion Matters (Education Code 35146, 48918 (c) & (j): Cases 16/17-38 and 16/17-39. (10 minutes)
- d. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Dr. Norm Enfield, Sandra Chen, Dr. Grace Park, Lea Fellows, and Richard Rideout. (15 minutes)
- e. Public Employee Discipline/Dismissal/Release (Government Code 54957): (15 minutes)
- f. Public Employee Appointment (Government Code 54957): Director of Risk Management and Human Resources; Director of Purchasing; and high school assistant principal. (15 minutes)
- g. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (35 minutes)

#### I.B. RECONVENE TO REGULAR OPEN MEETING – 7:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

#### I.C. PRESENTATIONS

1. Odyssey of the Mind State Winners/World Qualifiers
2. SIM Science and Engineering Fair Gold Medalists

- I.D. STUDENT REPRESENTATIVE COMMUNICATIONS**
- I.E. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS**
- I.F. COMMUNITY LIAISONS' COMMUNICATIONS**
- I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**
- I.H. CHANGES AND DELETIONS**

## **II. ACTION**

### **II.A. HUMAN RESOURCES**

- II.A.1. Declaration of Need for Fully Qualified Educators for the 2017/2018 School Year**  
Page 6 Recommend the Board of Education approve the Declaration of Need for fully Qualified Educators for the 2017/2018 school year.

Motion \_\_\_\_ Second \_\_\_\_  
Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_

## **III. CONSENT**

Motion \_\_\_\_ Second \_\_\_\_  
Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_

### **III.A. ADMINISTRATION**

**III.A.1. Minutes of the Regular Meeting of April 6, 2017**

Page 10 Recommend the Board of Education approve the minutes of the regular meeting of April 6, 2017.

**III.A.2. Revision of Bylaws of the Board 9323—Meeting Procedures**

Page 17 Recommend the Board of Education approve the revision of Bylaws of the Board 9323—Meeting Procedures.

### **III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Page 23 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

**III.B.2. Fundraising Activities**

Page 24 Recommend the Board of Education approve/ratify the fundraising activities.

**III.B.3. Donations**

Page 27 Recommend the Board of Education accept the donations.

**III.B.4. Legal Services**

Page 30 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and McCune & Harber, LLP.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. Student Expulsion Cases 16/17-38 and 16/17-39**

Page 31 Recommend the Board of Education approve the student expulsion cases 16/17-38 and 16/17-39.

**III.C.2. School-Sponsored Trips**

Page 32 Recommend the Board of Education approve/ratify the school-sponsored trips for Rhodes ES and Chino HS.

**III.C.3. California Department of Education Child Development Agency Annual Report and Parent Handbook 2017/2018**

Page 33 Recommend the Board of Education approve the California Department of Education Child Development Agency Annual Report and Parent Handbook 2017/2018.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Page 37 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

**III.D.2. Agreements for Contractor/Consultant Services**

Page 38 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Page 41 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**III.D.4. Award of Service Agreement CIIS-1617-061 For E-Rate Network Data Services**

Page 44 Recommend the Board of Education approve the Award of Service Agreement CIIS-1617-061 to Spectrum (Time Warner Business Class) for E-Rate network data services.

**III.D.5. Bid No. 16-17-02 Portable Classroom Site Work at Chino Valley Adult School**  
Page 45

Recommend the Board of Education award Bid No. 16-17-02 Portable Classroom Site Work at Chino Valley Adult School to Mel Smith Electric, Inc.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**  
Page 47

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

**IV. INFORMATION**

**IV.D. FACILITIES, PLANNING, AND OPERATIONS**

**IV.D.1. Results of the General Obligation Bond Sale**  
Page 57

Recommend the Board of Education receive for information the results of the general obligation bond sale.

**V. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

**VI. ADJOURNMENT**

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Human Resources  
Suzanne Hernandez, Ed.D., Director, Human Resources  
Richard Rideout, Director, Human Resources

**SUBJECT: DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS  
FOR THE 2017/2018 SCHOOL YEAR**

=====

**BACKGROUND**

The California Commission on Teacher Credentialing (CCTC), effective July 1, 1994, established new requirements regarding the use of teachers with emergency permits. While the current credentialing laws no longer allow the use of emergency multiple, single, and special education permits, the requirement still remains that the Board annually adopt a Declaration of Need for Fully Qualified Educators as there are still select emergency permits available that the District currently utilizes.

Individual teachers with these select emergency permits will be required to fulfill the credentialing requirements in a timely manner. This Declaration of Need must be properly filed with the CCTC prior to July 1 of a school year. Any emergency permits processed without a Declaration of Need on file will be rejected.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Declaration of Need for Fully Qualified Educators for the 2017/2018 school year.

**FISCAL IMPACT**

All personnel employed on emergency permits will be within the approved staffing ratios for the 2017/2018 school year and selections will be in accordance with approved District policies.

WMJ:LF:SH:RR:mcm



## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☒ Original Declaration of Need for year: 2017/2018

☐ Revised Declaration of Need for year: \_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Chino Valley Unified School District District CDS Code: 36

Name of County: San Bernardino County CDS Code: 67678

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 5 / 4 / 17 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

#### ► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2018.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Lea Fellows</u>	<u>Asst. Supt., Human Resources</u>
<i>Name</i>	<i>Title</i>
<u>909.548.6091</u>	<u>May 4, 2017</u>
<i>Fax Number</i>	<i>Date</i>
<u>909.628.1202 x 1111</u>	
<i>Telephone Number</i>	
<u>5130 Riverside Drive, Chino, CA 91710</u>	
<i>Mailing Address</i>	
<u>lea_fellows@chino.k12.ca.us</u>	
<i>EMail Address</i>	

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_ County CDS Code \_

Name of State Agency \_

Name of NPS/NPA \_ County of Location \_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_ / \_ , at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who met the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2018.

#### ► **Enclose a copy of the public announcement**

Asst. Supt., Human Resources

*Title*

May 4, 2017

Date \_\_\_\_\_

5130 Riverside Drive, Chino, CA 91710

Mailing Address

[lea\\_fellows@chino.k12.ca.us](mailto:lea_fellows@chino.k12.ca.us)

---

*EMail Address*

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

## AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration PXVW EH revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	18
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization:	
<input type="checkbox"/> Resource Specialist	0
<input checked="" type="checkbox"/> Teacher Librarian Services	1
<input type="checkbox"/> Visiting Faculty Permit	0

## LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	25
Special Education	15
TOTAL	45



## EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

## EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes

☐ No

If no, explain. \_

Does your agency participate in a Commission-approved college or university intern program?

☒ Yes

☐ No

If yes, how many interns do you expect to have this year? 25

If yes, list each college or university with which you participate in an intern program.

Cal State Univ., San Bernardino; Cal State Univ., Fullerton; Cal State Poly. Univ., Pomona;  
National University; La Verne University; Point Loma University; Azusa Pacific University;  
University of Redlands; USC Rossier; Cal Baptist University

If no, explain why you do not participate in an intern program.

\_\_\_\_\_  
\_\_\_\_\_

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**April 20, 2017**

**MINUTES**

<b>I. OPENING BUSINESS</b>
----------------------------

**I.A. CALL TO ORDER – 4:10 P.M.**

1. Roll Call

President Orozco called to order the regular meeting of the Board of Education, Thursday, April 20, 2017, at 4:10 p.m. with Cruz, Blair, and Orozco present. Mr. Na arrived at 4:25 p.m. and Mrs. Feix was absent.

Administrative Personnel

Wayne M. Joseph, Superintendent

Norm Enfield, Ed.D., Deputy Superintendent

Sandra H. Chen, Assistant Superintendent, Business Services

Lea Fellows, Assistant Superintendent, Human Resources

Grace Park, Ed.D., Assistant Superintendent, CIIS

Gregory J. Stachura, Asst. Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Orozco adjourned to closed session at 4:10 p.m. regarding conference with legal counsel existing litigation; a student readmission; conference with labor negotiators, A.C.T. and CSEA; public employee discipline/dismissal/release; public employee appointment: elementary assistant principal; and public employee performance evaluation: Superintendent.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 7:00 P.M.**

1. Report Closed Session Action

President Orozco reconvened the regular meeting of the Board of Education at 7:00 p.m. The Board met in closed session from 4:10 p.m. to 6:50 p.m. regarding conference with legal counsel existing litigation; a student readmission; conference with labor negotiators, A.C.T. and CSEA; public employee discipline/dismissal/release; public employee appointment: elementary assistant principal; and public employee performance evaluation: Superintendent.

The Board appointed Sandra Dunville as assistant principal of Glenmeade ES effective May 1, 2017, by a vote of 4-0 (Blair, Na, Orozco, Cruz voted yes, and Feix was absent); and accepted the resignation of certificated employee 24375 effective June 30, 2017, by a vote of 3-0-1 (Na, Orozco, and Cruz voted yes, Feix was absent, and Blair recused herself). Mr. Joseph left closed session at 6:45 p.m. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Woodcrest student Ericka Struikmans led the Pledge of Allegiance.

**I.C. PRESENTATIONS**

1. Student Showcase: Woodcrest JHS

Choir director Pam Bell led students in a musical performance.

2. Don Lugo HS Quest News

Don Lugo HS Quest News students provided a presentation on their recent accomplishments.

3. Student Support Services Recognition

Stephanie Johnson, Director of Student Support Services, and staff were acknowledged for being named a Model School Attendance Review Board in the State for the 2016/2017 school year.

4. Local Control and Accountability Plan

The Local Control and Accountability Plan 2016/2017 final update was presented.

**I.D. STUDENT REPRESENTATIVE COMMUNICATIONS**

Carlos Ruelas congratulated the Quest News students on their accomplishments; attended Don Lugo HS's We Remember program; and asked about what safety measures the District is taking and when will they be implemented.

**I.E. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS**

Denise Arroyo, CSEA President, acknowledged the Don Lugo HS journalism students; acknowledged Woodcrest HS's choir students; thanked Grace Park, Assistant Superintendent, CIIS, for her work with the Calendar Committee; attended a reception at County Board of Education honoring CSEA Classified Employee of the Year; expressed security concerns; and said it was great to see the increases taking place in our schools as shown in the LCAP presentation.

Todd Hancock, A.C.T. President, quoted Jessie Williams regarding basic education and feeling worthy; recognized teacher Annette Deming for her work with Quest News journalism students; acknowledged Principal Cabrera; acknowledged the Woodcrest JHS choir performance; recognized Student Support Services for being named as a SARB model program; spoke about the incident at North Park ES in San Bernardino; reiterated Mr. Na's comments regarding LCAP accomplishments; acknowledged the Day of the Teacher on May 10; acknowledged CSEA Classified Employee Week; and spoke about the value of everyone helping students be successful.

**I.F. COMMUNITY LIAISONS' COMMUNICATIONS**

None.

**I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

Ryan Marcos addressed the Board regarding Don Lugo HS baseball field dedication.

**I.H. CHANGES AND DELETIONS**

The following changes were read into the record: Item II.D.2., Facilities, Planning, and Operations under "Approved Contracts to be Amended," under contract F-1112-016 MI, corrected MI to read M2, and corrected original contract agreement to read "Board approved June 30, 2011," and, under F-1112-017 M5, corrected original agreement Board approval to read "June 30, 2011"; Item II.E.3., Human Resources, Resolution 2016/2017-32 Day of the Teacher/Dia del Maestro, corrected the recognized date to read May 10, 2017; Item II.E.4., Human Resources Resolution 2016/2017-33 Classified Employee Week/Semana de Empleados Clasificados corrected the recognized date to read May 22-26.

<b>II. CONSENT</b>
--------------------

Andrew Cruz pulled for separate action Item II.E.4., and Irene Blair pulled for separate action Items II.C.3., II.C.4., and II.E.3. Moved (Na) seconded (Cruz) motion carried (4-0, Feix was absent) to approve the consent items, as amended. Student represented voted yes.

**II.A. ADMINISTRATION**

**II.A.1. Minutes of the Regular Meeting of April 6, 2017**

Approved the minutes of the regular meeting of April 6, 2017.

**II.B. BUSINESS SERVICES**

**II.B.1. Warrant Register**

Approved/ratified the warrant register.

**II.B.2. Fundraising Activities**

Approved/ratified the fundraising activities.

**II.B.3. Donations**

Accepted the donations.

**II.B.4. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Chidester, Margaret A. & Associates; and McCune & Harber, LLP.

**II.B.5. Resolution 2016/2017-34 Temporary Borrowing Between Funds of the School District**

Adopted Resolution 2016/2017-34 Temporary Borrowing Between Funds of the School District.

**II.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**II.C.1. Student Admission Case 16/17-07A**

Approved the student admission case 16/17-07A.

**II.C.2. School-Sponsored Trip**

Approved/ratified the school-sponsored trip for Hidden Trails ES.

**II.C.3. Proclamation for National School Nurse Day on May 10, 2017**

Moved (Blair) seconded (Na) motion carried (4-0, Feix absent) to adopt the proclamation for National School Nurse Day on May 10, 2017. Student representative voted yes.

**II.C.4. Resolution 2016/2017-35 Assembly Bill 312: Special Education Preschool and Funding Equity**

Page 25

Moved (Blair) seconded (Na) motion carried (4-0, Feix absent) to adopt Resolution 2016/2017-35 Assembly Bill 312: Special Education Preschool and Funding Equity. Student representative voted yes.

**II.D. FACILITIES, PLANNING, AND OPERATIONS**

**II.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**II.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services, as amended.

**II.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**II.D.4. Notice of Completion for CUPCCAA Projects**

Approved the Notice of Completion for CUPCCAA Projects.

**II.D.5. Resolution 2016/2017-31 for Authorization to Utilize a Piggyback Contract**

Adopted Resolution 2016/2017-31 for authorization to utilize a piggyback contract.

**II.D.6. Approval of the Continued Use of Building Fund 21 for Funds Received from Measure G Proceeds**

Approved the continued use of Building Fund 21 for funds received from Measure G Proceeds.

**II.E. HUMAN RESOURCES**

**II.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**II.E.2. New Job Description for Printer/Publisher Operator**

Approved the job description for Printer/Publisher Operator, and authorized the creation of a Printer/Publisher Operator position.

**II.E.3. Resolution 2016/2017-32 Day of the Teacher/Día Del Maestro**

Moved (Blair) seconded (Na) motion carried (4-0, Feix absent) to adopt Resolution 2016/2017-32 Day of the Teacher/Día del Maestro, as amended. Student representative voted yes.

**II.E.4. Resolution 2016/2017-33 Classified Employees Week/Semana De Empleados Clasificados**

Moved (Blair) seconded (Cruz) motion carried (4-0, Feix absent) to adopt Resolution 2016/2017-33 Classified Employees Week/Semana de Empleados Clasificados, as amended. Student representative voted yes.

### **III. INFORMATION**

#### **III.A. ADMINISTRATION**

##### **III.A.1. Revision of Bylaws of the Board 9323—Meeting Procedures**

Received for information the revision of Bylaws of the Board 9323—Meeting Procedures.

#### **III.B. FACILITIES, PLANNING, AND OPERATIONS**

##### **III.B.1. Report on the Cash Management Program**

Received for information the report on the cash management program.

### **IV. COMMUNICATIONS**

#### **BOARD MEMBERS AND SUPERINTENDENT**

Andrew Cruz spoke about autism awareness and expressed concern regarding solutions and teaching methodologies.

Irene Hernandez-Blair made no comments.

James Na said that District and school websites should announce important dates that acknowledge the work of individuals as a whole for student achievement.

Superintendent Joseph spoke about the first Community Visioning meeting for the new Chino High School on April 4 and said another is scheduled for April 27; said the Odyssey of the Mind team from Rhodes ES qualified for the 2017 World Finals of the creative challenge competition scheduled for May 24-27 at Michigan State University; said Don Lugo HS's Natalie Camacho and Trynity Lizzarago were awarded Future Farmer of America (FFA) State Degrees March 18 at the 2017 Southern Region FFA Award Banquet; and spoke about the District's upgraded credit rating scores and the effect on interest for Measure G repayment.

President Orozco acknowledged the retirees on the agenda; said that the retirement recognition dinner invitations were beautiful; and thanked Stephanie Johnson, Director of Student Support Services, for pouring her heart into the welfare of students.

<b>V.      ADJOURNMENT</b>
----------------------------

President Orozco adjourned the regular meeting of the Board of Education at 8:29 p.m.

\_\_\_\_\_  
Sylvia Orozco, President

\_\_\_\_\_  
James Na, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**SUBJECT: REVISION OF BYLAWS OF THE BOARD 9323—MEETING PROCEDURES**

=====

**BACKGROUND**

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Bylaws of the Board 9323—Meeting Procedures is being revised to reflect new law, which requires providing a member of the public who uses a translator at least twice the allotted time to address the board, unless simultaneous translation equipment is used. Bylaw also clarifies that the board may refer a member of the public to an appropriate complaint procedure, but cannot prohibit criticism of district employees, programs, or policies during a meeting. This item was presented to the Board of Education on April 20, 2017, as information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the revision of Bylaws of the Board 9323—Meeting Procedures.

**FISCAL IMPACT**

None.

WMJ:pk

## **MEETING CONDUCT**

### **Meeting Procedures**

All Board of Education meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (Open Meeting Requirements) and other applicable laws.

(cf. 9322 - Agenda/Meeting Materials)

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

(cf. 9121 - President)

THE BOARD BELIEVES THAT LATE NIGHT MEETINGS DETER PUBLIC PARTICIPATION, CAN AFFECT THE BOARD'S DECISION-MAKING ABILITY, AND CAN BE A BURDEN TO STAFF. REGULAR BOARD MEETINGS SHALL BE ADJOURNED AT 10:00 P.M. UNLESS EXTENDED BY A MAJORITY OF THE BOARD.

### **Quorum and Abstentions**

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

(cf. 9323.2 - Actions by the Board)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

(cf. 9270 - Conflict of Interest)

### **Public Participation**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. Persons addressing the Board are encouraged to complete an information card. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct District business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

**MEETING PROCEDURES CONDUCT (cont.)**

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or District staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

(cf. 9130 - Board Committees)

5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

Individual speakers will be allowed three minutes to address the Board regarding non-agenda items, as well as three additional minutes regarding items that are on the agenda. A speaker may not use the podium for purposes other than addressing the Board directly. If there are no further comments, a speaker will be considered to have relinquished his or her allotted three minutes. The Board may limit the total time for public input on each agenda item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and ask that additional persons speak only if they have something new to add.

**MEETING PROCEDURES CONDUCT (cont.)**

At any time a member of the public attempts to use their three minutes to disrupt the Board meeting or act out of compliance with this policy they will be asked to return to their seat or leave the meeting room.

IN ORDER TO ENSURE THAT NON-ENGLISH SPEAKERS RECEIVE THE SAME OPPORTUNITY TO DIRECTLY ADDRESS THE BOARD, ANY MEMBER OF THE PUBLIC WHO UTILIZES A TRANSLATOR SHALL BE PROVIDED AT LEAST TWICE THE ALLOTTED TIME TO ADDRESS THE BOARD, UNLESS SIMULTANEOUS TRANSLATION EQUIPMENT IS USED TO ALLOW THE BOARD TO HEAR THE TRANSLATED PUBLIC TESTIMONY SIMULTANEOUSLY. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of District employees.

~~HOWEVER, wWhenever a member of the public initiates specific complaints or charges against an INDIVIDUAL employee, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate District complaint procedures.~~

(cf. 1312.1 - Complaints Concerning District Employees)  
(cf. 9321 - Closed Session Purposes and Agendas)

7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group OR ANY CONDUCT OR STATEMENTS THAT THREATEN THE SAFETY OF ANY PERSONS(S) AT THE MEETING shall be grounds for the president to terminate the privilege of addressing the Board.

The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

**MEETING PROCEDURES CONDUCT (cont.)**

When such disruptive conduct occurs, the Superintendent or designee shall Contact local law enforcement AS NECESSARY.

**Recording by the Public**

MEMBERS OF THE PUBLIC MAY RECORD AN OPEN BOARD MEETING USING AN AUDIO OR VIDEO RECORDER, STILL OR MOTION PICTURE CAMERA, CELL PHONE, OR OTHER DEVICE, PROVIDED THAT THE NOISE, ILLUMINATION, OR OBSTRUCTION OF VIEW DOES NOT PERSISTENTLY DISRUPT THE MEETING. The Superintendent or designee ~~shall~~ MAY designate locations from which members of the public may MAKE SUCH RECORDINGS ~~broadcast, photograph, or tape record open meetings~~ without causing a distraction.

(cf. 9324 - Board Minutes and Recordings)

If the Board finds that noise, illumination or obstruction of view related to these activities would persistently disrupt the proceedings; these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

**Legal Reference:****EDUCATION CODE**

5095 Powers of remaining board members and new appointees  
 32210 Willful disturbance of public school or meeting a misdemeanor  
 35010 Prescription and enforcement of rules  
 35145.5 Agenda; public participation; regulations  
 35163 Official actions, minutes and journal  
 35164 Vote requirements  
 35165 Effect of vacancies upon majority and unanimous votes by seven member board

**CODE OF CIVIL PROCEDURE**

527.8 Workplace Violence Safety Act

**GOVERNMENT CODE**

54953.3 Prohibition against conditions for attending a board meeting  
 54953.5 Audio or video recording of proceedings  
 54953.6 Broadcasting of proceedings  
 54954.2 Agenda; posting; action on other matters  
 54954.3 Opportunity for public to address legislative body; regulations  
 54957 Closed sessions  
 54957.9 Disorderly conduct of general public during meeting; clearing of room

**PENAL CODE**

403 Disruption of assembly or meeting

**COURT DECISIONS**

City of San Jose v. Garbett, (2010) 190 Cal.App.4th 526  
 Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F3d 966  
 McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275  
 Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194  
 Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719

**MEETING PROCEDURES CONDUCT (cont.)**

ATTORNEY GENERAL OPINIONS

90 Ops.Cal.Atty.Gen. 47 (2007)  
76 Ops.Cal.Atty.Gen. 281 (1993)  
66 Ops.Cal.Atty.Gen. 336 (1983)  
63 Ops.Cal.Atty.Gen. 215 (1980)  
61 Ops.Cal.Atty.Gen. 243, 253 (1978)  
59 Ops.Cal.Atty.Gen. 532 (1976)  
55 Ops.Cal.Atty.Gen. 26 (1972)

**Management Resources:**

CALIFORNIA SCHOOL BOARD ASSOCIATION PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015  
The Brown Act: School Boards and Open Meeting Laws, rev. 2014

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Local Legislative Bodies, 2003

WEBSITES

California School Boards Association: [www.csba.org](http://www.csba.org)  
California Attorney General's Office: [www.oag.ca.gov](http://www.oag.ca.gov)

**Chino Valley Unified School District**

Bylaw adopted: February 1, 1996

Revised: January 20, 2000

Revised: April 17, 2003

Revised: March 1, 2012

REVISED:

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business Services  
Liz Pensick, Director, Business Services  
**SUBJECT: WARRANT REGISTER**

=====

**BACKGROUND**

Education Code 42650 requires the Board to approve and/or ratify all warrants. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

**FISCAL IMPACT**

\$2,407,666.47 to all District funding sources.

WMJ:SHC:LP:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business Services  
Liz Pensick, Director, Business Services

**SUBJECT: FUNDRAISING ACTIVITIES**

=====

**BACKGROUND**

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the fundraising activities.

**FISCAL IMPACT**

None.

WMJ:SHC:LP:wc



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**May 4, 2017**

<b><u>SITE/DEPARTMENT</u></b>	<b><u>ACTIVITY/DESCRIPTION</u></b>	<b><u>DATE</u></b>
<b><u>Butterfield ES</u></b>		
PTA	Dickey's Barbeque Family Night Out	5/17/17
<b><u>Country Springs ES</u></b>		
PFA	Book Fair	5/15/17 - 5/19/17
<b><u>Eagle Canyon ES</u></b>		
ASB	2017/18 Agenda Sale	9/10/17 - 5/31/18
<b><u>Rolling Ridge ES</u></b>		
PTA	Grandma Pucci's Ice Cream Day	5/17/17
<b><u>Walnut ES</u></b>		
PFA	New York Pizzeria Family Fun Night	5/23/17
<b><u>Canyon Hills HS</u></b>		
ASB	Velocity "Step It Up"	8/30/17 - 9/13/17
ASB	Holiday Grams Sale	10/2/17 - 6/1/18
<b><u>Ayala HS</u></b>		
Polynesian Club	Luau Ticket Sale	5/5/17 - 5/13/17
Wrestling Boosters	Water Bottle Flip Ticket Sale	5/11/17
Make-A-Wish Club	Poly-Flower Sale	5/13/17
Wrestling Boosters	T-Shirt Sale	5/15/17 - 6/2/17
Forensics Club	Chipotle Family Night Out	5/17/17
Choral Boosters	Chick-fil-A Spirit Night	5/24/17
Wrestling Boosters	Silent Auction	5/25/17
Athletics	All Sports Summer Camps	6/1/17 - 8/12/17
<b><u>Chino HS</u></b>		
Journalism Club	Advertisement Sale	5/5/17 - 5/31/17

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**May 4, 2017**

<b><u>SITE/DEPARTMENT</u></b>	<b><u>ACTIVITY/DESCRIPTION</u></b>	<b><u>DATE</u></b>
<b><u>Chino HS</u></b> (cont.)		
Class of 2019	Tuesdays/Thursdays After School Pizza Sale	5/5/17 - 6/2/17
Pep Squad Boosters	Great American Coupon Book Sale	8/5/17 - 5/19/17
<b><u>Chino Hills HS</u></b>		
Creative Writing Club	Literary Magazine Sale	5/5/17 - 5/30/17
African Culture Club	Chick-fil-A Spirit Day	5/19/17
Girls Basketball	Varsity Basketball Tournament	12/4/17 - 12/8/17
Girls Basketball	Junior Varsity Basketball Tournament	12/11/17 - 12/16/17
<b><u>Don Lugo HS</u></b>		
Renaissance	Fireworks Stand	7/1/17 - 7/4/17
Spirit Leaders	Fireworks Stand	7/1/17 - 7/4/17
Football	Varsity Football Lineman Competition	7/15/17
Leadership	Wednesdays After School Smoothie Sale	8/14/17 - 6/1/18

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017  
**TO:** Members, Board of Education  
**FROM:** Wayne M. Joseph, Superintendent  
**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business Services  
Liz Pensick, Director, Business Services  
**SUBJECT: DONATIONS**

=====

**BACKGROUND**

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education accept the donations.

**FISCAL IMPACT**

Any cost for repairs of donated equipment will be a site expense.

WMJ:SHC:LP:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**May 4, 2017**

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<b><u>Communications Dept.</u></b>		
School Portraits by Adams Photography	Cash	\$32,134.00
<b><u>Nutrition Services</u></b>		
Ceola K. Huyghue	Cash	\$114.00
<b><u>Cortez ES</u></b>		
Kroger	Cash	\$58.00
<b><u>Eagle Canyon ES</u></b>		
Benevity Community Impact Fund	Cash	\$24.00
<b><u>Newman ES</u></b>		
Kiwanis Club of Chino	Cash	\$16,313.00
<b><u>Oak Ridge ES</u></b>		
Oak Ridge PTA	Cash	\$2,148.77
<b><u>Rhodes ES</u></b>		
Wells Fargo	Cash	\$105.00
<b><u>Wickman ES</u></b>		
ESLH Asia Educational Services	Cash	\$500.00
<b><u>Buena Vista HS</u></b>		
Schools First Credit Union	Cash	\$400.00

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**May 4, 2017**

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<b><u>Chino Hills HS</u></b>		
YourCause.com	Cash	\$9.00
Cambridge International Co.	Cash	\$500.00
Pacific Life Foundation	Cash	\$3,000.00
<b><u>Don Lugo HS</u></b>		
Roman & Maria Barajas	Cash	\$100.00
Chino Valley Chamber of Commerce	Cash	\$200.00
Greg Gano	Cash	\$607.00

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Our Motto:**  
Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business Services  
Liz Pensick, Director, Business Services

**SUBJECT: LEGAL SERVICES**

=====

**BACKGROUND**

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2016/2017 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	March 2017	\$ 28,416.20	\$ 159,300.98
Chidester, Margaret A. & Associates	-	-	\$ 824,194.70
McCune & Harber, LLP	Feb/March 2017 Invoice Revisions	\$ 252.00	\$ 7,164.91
Parker & Covert LLP	-	-	\$ 1,224.00
	<b>Total</b>	\$ 28,668.20	\$ 991,884.59

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and McCune & Harber, LLP.

**FISCAL IMPACT**

\$ 28,668.20 to the General Fund.

WMJ:SHC:LP:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Norm Enfield, Ed.D., Deputy Superintendent  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT EXPLUSION CASES 16/17-38 AND 16/17-39**

=====

**BACKGROUND**

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 16/17-38 and 16/17-39.

**FISCAL IMPACT**

None.

WMJ:NE:SJ:ss

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Grace Park, Ed.D., Assistant Superintendent, Curriculum,  
Instruction, Innovation, and Support

**SUBJECT: SCHOOL-SPONSORED TRIPS**

=====

**BACKGROUND**

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the following school-sponsored trips:

<b>School-Sponsored Trips</b>	<b>Date</b>	<b>Fiscal Impact</b>
Site: Rhodes ES Event: Odyssey of the Mind World Finals Place: East Lansing, MI Chaperone: 7 students/8 chaperones	May 24-27, 2017	Cost: \$625.00 per student Funding Source: GATE
Site: Chino HS Event: Solar Cup 2017 Place: Winchester, CA Chaperone: 13 students/5 chaperones	May 18-21, 2017	Cost: \$0 per student Funding Source: Sponsors

**FISCAL IMPACT**

None.

WMJ:GP:rtt



**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Laurel Mullally, Ed.D., Director, Health Services/Child Development

**SUBJECT: CALIFORNIA DEPARTMENT OF EDUCATION CHILD DEVELOPMENT AGENCY ANNUAL REPORT AND PARENT HANDBOOK 2017/2018**

=====

**BACKGROUND**

The Chino Valley Unified School District contracts with the California Department of Education to provide general child care to children of low income families in the community. To comply with the funding terms and conditions, an Agency Annual Report has been completed for each contract using the Categorical Program Monitoring/Contract Monitoring Review Summary of Findings, the Environment Rating Scale Summary of Findings, and the Desired Results Program Action Plan. A parent handbook of operational provisions, policies, and procedures is provided under separate cover.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the California Department of Education Child Development Agency Annual Report and Parent Handbook 2017/2018.

**FISCAL IMPACT**

None.

WMJ:GP:LM:rtt

**Program Self-Evaluation Process  
Fiscal Year 2016–17**

<b>Contractor Legal Name:</b> Chino Valley Unified School District	<b>Vendor Number:</b> 6767
<b>Contract Type(s):</b> CCTR and CSPP	
Check each box verifying the collection, analysis, and integration of each assessment data toward ongoing program improvement for all applicable contract types.	
<p>X Program Review Instrument FY 2016–17 – All Contract Types:  <a href="http://www.cde.ca.gov/ta/cr/documents/eesos1617.pdf">http://www.cde.ca.gov/ta/cr/documents/eesos1617.pdf</a></p> <p>X Desired Results Parent Survey – All Contract Types:  <a href="http://www.cde.ca.gov/sp/cd/ci/documents/parentsurvey.doc">http://www.cde.ca.gov/sp/cd/ci/documents/parentsurvey.doc</a></p> <p>X Age Appropriate Environment Rating Scales – Center-based/CFCC Contracts Types:  <a href="http://www.ersi.info/ecers.html">http://www.ersi.info/ecers.html</a></p> <p>X Desired Results Developmental Profile and DRDPtech Reports - Center-based/CFCC Contracts Types:  <a href="https://www.desiredresults.us/drdp-forms">https://www.desiredresults.us/drdp-forms</a></p>	
Using a narrative format, summarize the staff and board member participation in the PSE process: <b>This form can be expanded and is not limited to a single page.</b>	
<p align="center">This form can be expanded and is not limited to a single page.</p> <p>Check each box verifying the collection, analysis, and integration of each assessment data toward ongoing program improvement for all applicable contract types.</p> <p>x Program Review Instrument FY 2015–16 – All Contract Types  <a href="http://www.cde.ca.gov/ta/cr/documents/eesos1516.pdf">http://www.cde.ca.gov/ta/cr/documents/eesos1516.pdf</a></p> <p>x Desired Results Parent Survey – All Contract Types  <a href="http://www.cde.ca.gov/sp/cd/ci/documents/parentsurvey.do">http://www.cde.ca.gov/sp/cd/ci/documents/parentsurvey.do</a></p> <p>x Age Appropriate Environment Rating Scales – Center-based/CFCC Contracts Types  <a href="http://www.ersi.info/ecers.html">http://www.ersi.info/ecers.html</a></p> <p>x Desired Results Developmental Profile and DRDPtech Reports – Center-based/CFCC Contracts Types  <a href="https://www.desiredresults.us/drdp-forms">https://www.desiredresults.us/drdp-forms</a></p>	

Provide a summary of staff and board member participation in the PSE process:

**ANNUAL PROGRAM SELF-EVALUATION PROCESS:** The self-evaluation process for the Chino Valley Unified School District was conducted in several phases. Child Development District and Center staffs collaborated to complete the self-evaluation process over the course of several months. This report is for both CCTR and CSPP contracts.

**PHASE 1:** In July 2016, administrative and center staffs reviewed the 2015-16 Agency Annual Report, ERS Summary of Findings, Desired Results Parent Survey, and Desired Results Program Action Plan. Staffs reviewed the agency Program Goals and Objectives to follow-up on success toward meeting and/or maintaining identified goals. Adjustments were documented and summary of findings were posted as a tool to remind parents and staffs of agency efforts toward continuous program improvement.

At enrollment intakes, parent orientation meetings, and PAC meetings, information is provided to parents about the Desired Results for Children and Families system and tools we use to measure program quality.

**PHASE 2:** The initial age appropriate Desired Results Developmental Profile was completed within 60 calendar days of the child's first day of enrollment, and every six months after the initial Desired Results Developmental Profile. All center staffs participated by observing and documenting observations of children's learning and development during their routine center activities. The site supervisors collected and analyzed various evidence, including staffs' anecdotal and observation notes, parent information and observations about their child, pictures taken by staff during routine center activities, and child work samples. The collection of evidence was used to complete the age appropriate Desired Results Developmental Profile for each child on DRDPtech. Child's Development reports were printed and parent-teacher conferences were held to share the developmental assessment and to establish learning goals for each child. Throughout the year, a variety DRDPtech reports were produced for both individual children and for group of children. The collective reports were utilized to develop the Desired Results Developmental Profile – Summary of Findings Classroom and Family Home (EESD 3900) for each classroom and to develop and implement curriculum and activities that support the learning and development of each child. Follow-up parent-teacher conferences were held six months after the initial parent-teacher conference to share progress toward educational goals, to engage parents in observing their child's growth and development, and to foster parent involvement in learning activities at home that will enhance the child's growth and development. Agency office and administrative staffs formally reviewed input of DRDP ratings on DRDPtech beginning September 2016, followed by a site visit to review portfolios. Randomized checks are conducted monthly to ensure completion, timeliness, and continuous progress toward achieving educational goals. Site Supervisors received training on Desired Results Developmental Profile and DRDPtech as needed.

In addition to monthly site meetings, center staffs participated in professional development opportunities. Training opportunities offered were CPIN trainings, Child Care Directors' Meetings, San Bernardino County CARES Plus trainings, local CAEYC trainings, PACE Professional Association for Childhood Education, FIRST 5 California, CVUSD Certificated Professional Developments, and Pre-K CLASS. Site supervisor attended countywide director meetings, a time for training and networking with other center directors in the county.

**PHASE 3:** Age Appropriate Environment Rating Scale was used to assess program quality and capacity for positive developmental outcomes for each enrolled child. We measured health and safety, the quality of children's learning experiences, the quality of interactions with adults and other children, and the quality and variety of materials and learning opportunities available within the environment. We also measured the quality of staff interactions and parent participation. The ERS results were compiled and program staffs developed a plan of correction for all subscales average score below "5". Ongoing monitoring by agency administrators through routine and random site visits, as well as by the site supervisor at staff meetings, provided problem-solving and reflection time. The ERS Action Steps are routinely referred to for follow-up on and reflection of the plan, to identify progress and to inform decision-making for any adjustments, and to document continuous progress on ERS Summary of Findings (EESD 4002). Agency administrators performed random, unannounced visits to substantiate completion of and ongoing implementation of the steps identified in the action plan. The site supervisor shared the ERS results with center staffs and parents. Results were posted for families to review and they were shared at PAC meetings.

PHASE 4: The Desired Results for Children and Families - Parent Survey was administered in October 2015. The Parent Survey results were collectively summarized and all site supervisors received the Desired Results Parent Survey Summary Overview. The first planning meeting to develop the Parent Survey Summary of Findings (EESD 4003) was held November 29, 2016, with monthly, formal and informal, follow-up meetings thereafter. Site supervisors used key findings from the parent survey summary overview to identify trends and target areas for improvement. Site supervisor shared the survey results with center staffs and parents. Results were also posted for families to review and were shared at PAC meetings.

A second Parent Survey was distributed in April 2017, and results were used to compare and reflect on progress towards realizing improvement in the areas identified or address ongoing needs as yet unmet.

Parents are actively encouraged to identify areas for improvement, and to collaborate on effective solutions with center staffs. A variety of parent meetings including PAC meetings or parent involvement activities were offered to provide program information, policy changes, and community resources or events of interest to families.

PHASE 5: Desired Results Developmental Profile- Summary of Findings Program Action Plan Educational Goal (EESD 4004) was produced by using summarized DRDPtech "Group Summary by Percent" data at the program level. Lead planner's, center staffs, office staffs and agency administrators, looked for trends or patterns to identify overall strengths and areas needing improvement at the domain level and an educational program goal for children was defined. Lead Planner's actively collaborated to develop and complete attainable action steps using a variety of strategies to achieve the program education goal. Lead Planner's met monthly to develop and implement the Agency DRDP-Summary of Findings Program Action Plan Educational Goal. Ongoing monitoring of the plan was accomplished through random visits by agency administrators and office staffs, and by site supervisor daily monitoring for action plan implementation. Lead Planner and center staff met monthly to reflect on Action Steps submitted FY 2015-2016 where a narrative summarizing the outcome of each Action Steps were monitored and recorded.

The Desired Results for Children and Families system was supported by parent involvement and active participation in PAC meetings where findings were shared and ideas were exchanged.

The Program Self-Evaluation is provided to Board members and Administration for review, and to gather questions or concerns raised by the Board or Administration members. The final Program Self-Evaluation is then submitted to the Chino Valley Unified School District Board of Education for formal approval at a regularly scheduled Board meeting. The Board of Education will receive the FY 2016-17 Program Self-Evaluation report and Parent Handbook at the May 4, 2017, Board meeting.

**Statement of Completion:** I certify that all documents required as a part of the PSE have been completed and are available for review and/or submittal upon request.

**Signature of Executive or Program Director:**

**Date:**

**Name of Executive or Program Director as listed in the Child Development Management Information System (please print):**

**Phone Number:**

**Scan and submit both the EESD 4000A and EESD 4000B TO [FY1617PSE@cde.ca.gov](mailto:FY1617PSE@cde.ca.gov).**

Mail hard copy **ONLY** if the PSE cannot be sent electronically to:

FY 2016–17 Program Self-Evaluation  
Early Education and Support Division  
California Department of Education  
1430 N Street, Suite 3410  
Sacramento, CA 95814

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: PURCHASE ORDER REGISTER**

=====

**BACKGROUND**

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

**FISCAL IMPACT**

\$1,643,988.06 to all District funding sources.

WMJ:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES**

=====

**BACKGROUND**

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**FISCAL IMPACT**

As indicated.

WMJ:GJS:pw

<b>CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT</b>	<b>FISCAL IMPACT</b>
<b>CIIS-1617-061 Diagnostic and Instructional Services.</b> To provide training in area of dyslexia and reading intervention. Submitted by: Special Education Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$4,000.00  Funding Source: Special Education
<b>CIIS-1617-062 Aeries Software.</b> To provide Aeries Analytics Dashboard and on-site staff training. Submitted by: Technology Department Duration of Agreement: May 5, 2017 – June 30, 2018	Contract amount: \$43,383.00  Funding Source: General Fund

<b>MASTER CONTRACT</b>	<b>FISCAL IMPACT</b>
<b>MC-1617-042 Zebra Entertainment and Events.</b> To provide carnival type games at school events. Submitted by: Purchasing Department Duration of Agreement: May 5, 2017 – June 30, 2020	Contract amount: Per rate sheet  Funding Source: ASB/Boosters/PFA/PTA

<b>APPROVED CONTRACTS TO BE AMENDED</b>	<b>AMENDMENT</b>
<b>RFP-13-14-02 M1 SchoolWires.</b> To provide web hosting services Districtwide. Submitted by: Technology Department Duration of Agreement: July 1, 2014 – June 30, 2017 Original Agreement Board Approved: March 6, 2014	Name change from SchoolWires to Blackboard, Inc.  Extend contract term to June 30, 2019  Increase contract amount from \$49,180.00 to \$78,909.96  Funding Source: LCAP
<b>CIIS-1617-028 M1 Leading Edge Learning Center.</b> To provide tutoring services. Submitted by: Student Support Services Duration of Agreement: September 2, 2016 – June 30, 2017 Original Agreement Board Approved: September 1, 2016	Increase contract amount from \$5,000.00 to \$6,380.00  Funding Source: LCAP
<b>CIIS-1617-029 M1 Oxford Tutoring Center.</b> To provide tutoring services. Submitted by: Student Support Services Duration of Agreement: September 2, 2016 – June 30, 2017 Original Agreement Board Approved: September 1, 2016	Increase contract amount from \$5,000.00 to \$9,360.00  Funding Source: LCAP
<b>CIIS-1617-030 M1 Professional Tutors of America.</b> To provide tutoring services. Submitted by: Student Support Services Duration of Agreement: September 2, 2016 – June 30, 2017 Original Agreement Board Approved: September 1, 2016	Increase contract amount from \$5,000.00 to \$30,000.00  Funding Source: LCAP
<b>CIIS-1617-057 M1 Educational Equity for All.</b> To provide professional development. Submitted by: Special Education Duration of Agreement: March 17, 2017 – June 30, 2017 Original Agreement Board Approved: March 16, 2017	Increase contract amount from \$1,500.00 to \$3,000.00  Funding Source: Professional Development
<b>CIIS-1617-003 M1 Communicaide.</b> To provide translation services. Submitted by: Access and Equity Duration of Agreement: July 1, 2016 – June 30, 2017 Original Agreement Board Approved: May 19, 2016	Increase contract amount from \$5,000.00 to \$10,000.00.  Funding Source: LCAP

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
<b>ES-1617-004 M1 Communicaide.</b> To provide interpreters, translators, and American sign language services. Submitted by: Special Education Duration of Agreement: July 1, 2016 – June 30, 2017 Original Agreement Board Approved: May 19, 2016	Increase contract amount from \$25,000.00 to \$35,000.00  Funding Source: Special Education
<b>ES-1516-019 M1 First 5 San Bernardino.</b> To support families with young children living in the Chino Valley through case management and five family resource centers. Submitted by: Health Services Duration of Agreement: July 1, 2015 – June 30, 2018 Original Agreement Board Approved: June 25, 2015	Extend contract term to June 30, 2020
<b>ES-1617-011 M2 Pristine Rehab Care.</b> To provide speech and occupational therapist services. Submitted by: Special Education Duration of Agreement: July 1, 2016 – June 30, 2017 Original Agreement Board Approved: May 19, 2016	Increase contract amount from \$235,000.00 to \$435,000.00  Funding Source: Special Education
<b>HR-1516-002 M2 U.S. Healthworks.</b> To provide contracted services for Human Resources. Submitted by: Human Resources Duration of Agreement: July 1, 2015 – June 30, 2016 Original Agreement Board Approved: September 3, 2015 Previously Amended: August 18, 2016	Increase contract amount from \$8,000.00 to \$10,000.00  Extend contract term to June 30, 2018  Funding Source: General Fund
<b>MC-1516-046 M1 Richard Parkhouse/Edalchemy, Inc.</b> To support motivational speaking. Submitted by: Purchasing Department Duration of Agreement: July 1, 2015 – June 30, 2018 Original Agreement Board Approved: July 16, 2015	Increase rate amount from \$1,000.00 to \$1,500.00 per speaking engagement



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: SURPLUS/OBSOLETE PROPERTY**

=====

**BACKGROUND**

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**FISCAL IMPACT**

Increase to the General Fund from proceeds of sale.

WMJ:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT  
SURPLUS/OBSOLETE PROPERTY**

May 4, 2017

<b><u>DESCRIPTION</u></b>	<b><u>MAKE/MODEL</u></b>	<b><u>I.D./SERIAL</u></b>	<b><u>DEPT/SITE</u></b>
50 Port Switch	3 com	27139	Technology
Switch 4400	3 com	16784	Technology
Macbook	Apple	25398	Technology
MacBook	Apple	35302/C02FK281DF93	Technology
Powerbook	Apple	QT114199K43	Technology
Document Camera	AverMedia	32387	Technology
Document Camera	AverMedia	34537	Technology
Optiplex 780	Dell	36106/C0280/4HBHLN1	Technology
Optiplex 780	Dell	36102/C-0276/4JHJLN1	Technology
D610 Laptop	Dell	CG55P91/22515	Technology
D620	Dell	6WRXRC1/24323	Technology
D630	Dell	27111	Technology
E5400 Laptop	Dell	32067/60y3xl1	Technology
E5400 Laptop	Dell	32118/4F95XL1	Technology
E5400 Laptop	Dell	30681/BZL8LK1	Technology
E5400 Laptop	Dell	32115/JZ85XL1	Technology
E5400 Laptop	Dell	30088/2MNR9K1	Technology
E5400 Laptop	Dell	HZ85XL1	Technology
E5400 Laptop	Dell	CP0L5M1/32402	Technology
E5420	Dell	F1X96S1/39986	Technology
E5420	Dell	9GHDZW1/41173	Technology
E5420 Laptop	Dell	39204/8TXQLQ1	Technology
E5420 Laptop	Dell	39160/8V0FMQ1	Technology
E5420 Laptop	Dell	DNRR5S1/39909	Technology
E5420 Laptop	Dell	8P766S1/39784	Technology
E5430 Laptop	Dell	40672/D06FXW1	Technology
E5430 Laptop	Dell	87Y5XY1/41674	Technology
E5430 Laptop	Dell	B2NQXW1/40785	Technology
E5430 Laptop	Dell	6YKRXW1/40811	Technology
E5430 Laptop	Dell	GVCCXY1/41678	Technology
E5430 Laptop	Dell	G10PYW1/40965	Technology
E5430 Laptop	Dell	6NJR XW1/40800	Technology
E5430 Laptop	Dell	6HHQYW1/40973	Technology
E5430 Laptop	Dell	J8YNYW1/40964	Technology
E5430 Laptop	Dell	HR3VZW1/41215	Technology
E5430 Laptop	Dell	C3ZTZW1/41218	Technology
E5430 Laptop	Dell	FMYCZW1/41180	Technology

<b><u>DESCRIPTION</u></b>	<b><u>MAKE/MODEL</u></b>	<b><u>I.D./SERIAL</u></b>	<b><u>DEPT/SITE</u></b>
E5440 Laptop	Dell	82XYM12/44587	Technology
E5440 Laptop	Dell	HF2WL32/45375	Technology
Latitude	Dell	39192	Technology
Latitude 2100	Dell	HTXT7K1	Technology
Latitude D610	Dell	H33BB71	Technology
Monitor 24"	Dell	27167	Technology
Monitors	Dell	NA	Technology
Optiplex 780	Dell	40382/JCXX7V1	Technology
Optiplex 780	Dell	32923	Technology
Optiplex 780	Dell	34406	Technology
Powerlite 83+ Projector	Epson	KM3F825153L	Technology
Powerlite 83+ Projector	Epson	34376	Technology
Powerlite 83H	Epson	34369	Technology
Powerlite 83H	Epson	KM3F071076L	Technology
Powerlite 83H	Epson	34377/KM3F071072L	Technology
Powerlite 83H	Epson	KM3F822325I	Technology
Projector	Epson	17106	Technology
Projector 97H	Epson	22524	Technology
Projector Powerlite 93	Epson	38682/P94F141363L	Technology
Color Laser Jet Printer	HP CM3530	CNDLD03878	Technology
MFP Printer	HP	CNB9FC9G3H	Technology
Thin Client T610	HP	MXL3481MR5	Technology
Thin Client T610	HP	MXL3382LBD	Technology
Surface Pro 3	Microsoft	47062/0809245450253	Technology
Surface Pro 3	Microsoft	50788	Technology
Surface Pro 3	Microsoft	47252	Technology
Clocks	Various	NA	Technology
Phaser 6280	Xerox	29936	Technology
Projector	Epson	GY8G678138F	Chaparral ES
Projector	Epson	GY8G675612F	Chaparral ES
Projector	Epson	GY8G677970F	Chaparral ES
Zoom Lens	EIKI LC-X50		Chaparral ES
Projector Lamp/Bulb	EIKI		Chaparral ES

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations  
Beverly Beemer, Director, Technology

**SUBJECT: AWARD OF SERVICE AGREEMENT CIIS-1617-061 FOR E-RATE  
NETWORK DATA SERVICES**

=====

**BACKGROUND**

The District is seeking to enter a multi-year service agreement to reduce the ongoing costs of data services beginning in the 2017/2018 fiscal year. The District is eligible for federal discounts of 60 percent through the Schools and Libraries Program of the Universal Service Fund, commonly known as E-Rate. The District requested proposals under RFP-1617-01 Data Networking Services Districtwide.

In choosing a new vendor for E-Rate data services, the District will be able to upgrade the District-wide data network to provide gigabit speeds to every campus while still reducing the annual cost of the data network.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Award of Service Agreement CIIS-1617-061 to Spectrum (Time Warner Business Class) for E-Rate network data services.

**FISCAL IMPACT**

Net annual savings to the General Fund of a minimum of \$52,080.00 during fiscal year 2017/2018.

WMJ:GJS:BB:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations  
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: BID NO. 16-17-02 PORTABLE CLASSROOM SITE WORK AT CHINO VALLEY ADULT SCHOOL**

=====

**BACKGROUND**

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bids for Bid No.16-17-02, Portable Classroom Site work at Chino Valley Adult School, was published in the Inland Valley Daily Bulletin on March 9 and 16, 2017 and in the Champion Newspapers on March 11 and 18, 2017. Bids were opened at 1:00 p.m. on Tuesday, April 25, 2017. The results are as follows:

<b>Contractor</b>	<b>Base Bid Amount</b>
Mel Smith Electric, Inc.	\$526,000.00
IVL Contractors, Inc.	\$593,000.00
R. Jensen Co., Inc.	\$687,900.00
ABNY General Engineering	\$707,000.00

The base bid scope of work for this project includes performing the necessary site work for the installation of one (1) 60' x 40' portable classroom at the Chino Valley Adult School campus as well as the expansion of the interior parking lot. Site work for installation of the classroom building and parking lot expansion includes trenching and installation of underground utilities, soil grading, and asphalt/concrete installation and repair.

Approval of this item supports the goals identified within the District's Strategic Plan.

## **RECOMMENDATION**

It is recommended the Board of Education award Bid No.16-17-02, Portable Classroom Site work at Chino Valley Adult School to Mel Smith Electric, Inc.

## **FISCAL IMPACT**

\$526,000.00 to Adult School Fund 11.

WMJ:GJS:MS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Human Resources  
Suzanne Hernandez, Ed.D., Director, Human Resources  
Richard Rideout, Director, Human Resources

**SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS**

=====

**BACKGROUND**

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

**FISCAL IMPACT**

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

WMJ:LF:SH:RR:mcm

**CERTIFICATED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
--------------------	------------------------	------------------------	----------------------------------

**CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2016/2017 SCHOOL YEAR****RESIGNATION**

MULLALLY, Laurel	Director	Health Services	06/30/2017
------------------	----------	-----------------	------------

**CERTIFICATED PERSONNEL FOR THE 2016/2017 SCHOOL YEAR****LEAVE OF ABSENCE**

CONNER, Luz	Elementary Teacher	Newman ES	04/19/2017 through 05/18/2017
-------------	--------------------	-----------	-------------------------------------

**RESIGNATIONS**

TORRES, Isabel	Intervention Counselor K-12 50%	Special Education	06/05/2017
BURTON, Christopher	PE Teacher	Townsend JHS	04/12/2017

**RETIREMENTS**

DADEPPO, Karen (22 years of service)	Elementary Teacher	Butterfield ES	06/03/2017
OPATKIEWICZ, Mary (2 years of service)	Special Ed. Teacher	Cattle ES	07/01/2017
TOTH, LINDA (26 years of service)	Elementary Teacher	Cattle ES	06/03/2017
COSTANTINO-LANE, Tina (26 years of service)	Instructional Coach	Newman ES	06/03/2017
RODRIGUEZ, Deanna (16 years of service)	English Teacher	Townsend JHS	08/01/2017
DE PARTEE, Rugere (37 years of service)	Math Teacher	Boys Republic HS	06/03/2017

**HIRED AT APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY  
SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2017/2018 SCHOOL YEAR**

MARTINEZ, Melissa	Special Ed. Teacher	Canyon Hills JHS	08/08/2017
-------------------	---------------------	------------------	------------

**LEAVE OF ABSENCE**

CARR, Emily	Speech & Lang. Pathologist 25%	Special Education	2017/2018
-------------	-----------------------------------	-------------------	-----------



**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT – EXTRA DUTY</u></b>			
SCHWIETERT, Valerie	Volleyball (GF)	Woodcrest JHS	05/05/2017
STRONG, Frank J. (NBM)	Golf (B)	Chino Hills HS	05/05/2017
THIGPEN, William	Track & Field (B)	Don Lugo HS	05/05/2017
TOTAL:			\$1,745.00

**APPOINTMENT – SUMMER SCHOOL ADMINISTRATORS**

HANEY, Lynn	Principal	Rhodes ES	06/09/2017
BERGMANN, Jamie	Principal	Ayala HS	06/09/2017
VASQUEZ, Rigoberto	Principal	Buena Vista HS	06/09/2017
ROBERTS, Shavon	Principal	Don Lugo HS	06/09/2017

**APPOINTMENT – SUMMER SCHOOL TEACHERS**

FARMAKIS, Stephanie	4 <sup>th</sup> Grade	Rhodes ES	06/09/2017
GOMEZ, Bernadette	2 <sup>nd</sup> Grade	Rhodes ES	06/09/2017
KAHN, Lorraine	3 <sup>rd</sup> Grade	Rhodes ES	06/09/2017
MATTIER, Adonna	1 <sup>st</sup> Grade	Rhodes ES	06/09/2017
VALDEZ, Maria	6 <sup>th</sup> Grade	Rhodes ES	06/09/2017
WENDLING, Michael	5 <sup>th</sup> Grade	Rhodes ES	06/09/2017
ALADROSS, Ibrahim	Integrated Math 3	Ayala HS	06/09/2017
BATY, James	PE Teacher	Ayala HS	06/09/2017
DANG, Thom	Integrated Math 2	Ayala HS	06/09/2017
ERBST, Bob	World History	Ayala HS	06/09/2017
HARRINGTON, David	US History	Ayala HS	06/09/2017
LAWHORN, Brian	Earth Science	Ayala HS	06/09/2017
MURILLO, Christopher	JHS Algebra Intervention	Ayala HS	06/09/2017
NOVEK, Frank	Biology CP	Ayala HS	06/09/2017
PHUNG, Thanh Truyen	Integrated Math 1	Ayala HS	06/09/2017
RAMSTACK, Maureen	English 11CP	Ayala HS	06/09/2017
VAN SCHAICK, Kathleen	English 9CP	Ayala HS	06/09/2017
VIVANCO, Lora	English 10CP	Ayala HS	06/09/2017
WAGNER, Sarah	JHS English 7/8 Intensive	Ayala HS	06/09/2017
BEARD, Daura	English Courses	Buena Vista HS	06/09/2017
BARRETT, Arthur	JHS Algebra Intervention	Don Lugo HS	06/09/2017
BROWN, Jamie	English 11CP	Don Lugo HS	06/09/2017
CABRERA, Richard	US History	Don Lugo HS	06/09/2017
CALLACI, Robert	JHS English 7/8 Intensive	Don Lugo HS	06/09/2017
DUNGCA, Marilou	Integrated Math 3	Don Lugo HS	06/09/2017
HARDMAN, Douglas	Integrated Math 2	Don Lugo HS	06/09/2017

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
--------------------	------------------------	------------------------	----------------------------------

**APPOINTMENT – SUMMER SCHOOL TEACHERS** (cont.)

LARNED, Kelly	Biology CP	Don Lugo HS	06/09/2017
LEGAZCUE, Monique	English 9CP	Don Lugo HS	06/09/2017
MYERS, Maurice	English 10CP	Don Lugo HS	06/09/2017
PAHL-MARTINEZ, Sabrina	Integrated Math 1	Don Lugo HS	06/09/2017
POPE II, Charles	World History	Don Lugo HS	06/09/2017
SAIZ, Manuel	PE	Don Lugo HS	06/09/2017

**APPOINTMENT – SUMMER SCHOOL TEACHERS – EXTENDED SCHOOL YEAR**

BLISS, Julie	M/M K - 3 <sup>rd</sup> Grade	Rhodes ES	06/09/2017
BROWN, Steven	M/M 4 <sup>th</sup> - 6 <sup>th</sup> Grade	Rhodes ES	06/09/2017
DEL ROSARIO, Michael	M/M 4 <sup>th</sup> - 6 <sup>th</sup> Grade	Rhodes ES	06/09/2017
DELORIA, Denise	M/M 4 <sup>th</sup> - 6 <sup>th</sup> Grade	Rhodes ES	06/09/2017
DIAZ, Mercedes	M/M 4 <sup>th</sup> - 6 <sup>th</sup> Grade	Rhodes ES	06/09/2017
GRISSOM, Austin	M/S K - 3 <sup>rd</sup> Grade	Rhodes ES	06/09/2017
HAYS, Kristi	M/M K - 3 <sup>rd</sup> Grade	Rhodes ES	06/09/2017
KAHN, Bruce	M/M 4 <sup>th</sup> - 6 <sup>th</sup> Grade	Rhodes ES	06/09/2017
LAIRD, Shae	M/S 4 <sup>th</sup> - 6 <sup>th</sup> Grade	Rhodes ES	06/09/2017
MORALES, Dana	M/M K - 3 <sup>rd</sup> Grade	Rhodes ES	06/09/2017
MURPHY, Erica	Autism 4 <sup>th</sup> - 6 <sup>th</sup> Grade	Rhodes ES	06/09/2017
NEWMAN, Laura	Autism K - 3 <sup>rd</sup> Grade	Rhodes ES	06/09/2017
PETERSEN, Dawn	M/M K - 3 <sup>rd</sup> Grade	Rhodes ES	06/09/2017
SKEW-STONE, Deborah	Autism Pre K - K	Rhodes ES	06/09/2017
ARMIJO, Michelle	M/S 9 <sup>th</sup> - 12 <sup>th</sup> Grade	Ayala HS	06/09/2017
CUADRAS, Cori	M/S Adult Transition	Ayala HS	06/09/2017
EUBANKS, Yi	M/S Adult Transition	Ayala HS	06/09/2017
GUTIERREZ, Eugene	M/S 7 <sup>th</sup> - 8 <sup>th</sup> Grade	Ayala HS	06/09/2017
UY, Erica	M/S 9 <sup>th</sup> - 12 <sup>th</sup> Grade	Ayala HS	06/09/2017
BERGMAN, James	M/M 7 <sup>th</sup> - 8 <sup>th</sup> Grade	Don Lugo HS	06/09/2017
GREGORY, Nikki	M/M 7 <sup>th</sup> - 8 <sup>th</sup> Grade	Don Lugo HS	06/09/2017
INGRAM, Carol	M/M Intervention Math 9 <sup>th</sup> - 12 <sup>th</sup> Grade	Don Lugo HS	06/09/2017
LEMEN, Matthew	M/M Study Skills Math	Don Lugo HS	06/09/2017
LEMEN, Matthew	M/M Study Skills English	Don Lugo HS	06/09/2017
SHARP, Erin	M/M Intervention ELA 9 <sup>th</sup> - 12 <sup>th</sup> Grade	Don Lugo HS	06/09/2017
BOURNE, Dannette	Psychologist	Rhodes ES Ayala HS Don Lugo HS	06/09/2017

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT – SUMMER SCHOOL TEACHERS – EXTENDED SCHOOL YEAR</u></b> (cont.)			
BYRNE, Leslie	Adaptive P.E.	Rhodes ES Ayala HS Don Lugo HS	06/09/2017
FIANDACA, Tony	Adaptive P.E.	Rhodes ES Ayala HS Don Lugo HS	06/09/2017
MCENTIRE, Modell	Psychologist	Rhodes ES Ayala HS Don Lugo HS	06/09/2017
RIDEOUT, Katasha	Psychologist	Rhodes ES Ayala HS Don Lugo HS	06/09/2017
WOOLERY, Deborah	Speech Language Pathologist	Rhodes ES Ayala HS Don Lugo HS	06/09/2017

**CLASSIFIED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
--------------------	------------------------	------------------------	----------------------------------

**CLASSIFIED MANAGEMENT PERSONNEL****RETIREMENT**

MELLON, Daniel (9 years of service)	Director	Risk Management	07/01/2017
--	----------	-----------------	------------

**HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE****APPOINTMENT**

ZALKE, Patricia	Health Technician (GF)	Cal Aero K-8	05/05/2017
ANCHONDO, Amanda	IA/Childhood Ed. (CDF)	Dickey ES-SOAR	05/05/2017

**PROMOTION**

MARTINEZ, Lilia	FROM: Grant Prog. Supp. Spec./Supp. Fund. (NS) 8 hrs./190 work days TO: Account Clerk III (GF) 8 hrs./261 contract days	Health Services  Business	05/08/2017
RIVERA, Alex	FROM: Maintenance III/ Metal Worker/Welder (GF) 8 hrs./261 contract days TO: Maintenance & Operations Supervisor (GF) 8 hrs./261 contract days	Maintenance  Maintenance	05/05/2017

**CHANGE IN ASSIGNMENT**

ROSS, Esmeralda	FROM: Nutrition Services Manager II (NS) 3.75 hrs./181 work days TO: Nutrition Services Manager I (NS) 6 hrs./183 work days	Buena Vista HS  Briggs K-8	05/05/2017
MOLINA, Alejandro	FROM: Security Person (GF) 8 hrs./181 work days TO: Security Person (GF) 8 hrs./261 contract days	Don Lugo HS  Ayala HS	05/05/2017

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>INCREASE HOURS</u></b>			
CHICO, Laurie	FROM: ASB Student Store Clerk (GF) 4 hrs./181 work days	Chino Hills HS	05/05/2017
	TO: ASB Student Store Clerk (GF) 8 hrs./181 work days	Chino Hills HS	

**APPOINTMENT - SUPPLEMENTAL INSTRUCTION - SUMMER SCHOOL**

ALMAZAN, Dawn	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
BORJA, Julie	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
BOYER, Deanna	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
BURKS, Linda	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
CARRUTHERS, Michelle	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
DROOG, Lisa	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
DUNLAP, Karen	School Secretary I (SS)	Rhodes ES	06/09/2017
FONG, Ginny	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
GUTIERREZ, Laura	Custodian I (SS)	Rhodes ES	06/19/2017
HARING, Jeanette	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
HUSTON, Linda	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
KAPLAN, Debbie	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
MACKIE, Dawn	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
MIRANDA-REYES, Lorena	Health Technician (SS)	Rhodes ES	06/09/2017
MONTES, Deborah	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
OCAMPO, Jeffrey	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
PACHECO, Erica	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
PERSON, Chyrl	Nutrition Srvcs. Mgr. I (SS)	Rhodes ES	06/19/2017
RODRIGUEZ, Veronica	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
SANTOYO, Jordan	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
SHULER, Debra	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
VIZENOR, Christine	IA/Special Ed. (SS)	Rhodes ES	06/19/2017
WAKE, Jill	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
WILLIAMS, Susan	IA/Special Ed./SH (SS)	Rhodes ES	06/19/2017
BUTRISS, Sue	High School Receptionist (SS)	Ayala HS	06/12/2017
CERDA, Misty	Sec. Lib./Media Ctr. Asst. (SS)	Ayala HS	05/29/2017
CHOO, Kyu	IA/Special Ed./SH (SS)	Ayala HS	06/12/2017
EDWARDS, Cynthia	IA/Special Ed./SH (SS)	Ayala HS	06/12/2017
FREEMAN, Sandra	School Secretary I (SS)	Ayala HS	06/09/2017

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT - SUPPLEMENTAL INSTRUCTION - SUMMER SCHOOL</u></b> (cont.)			
GALINDO, Patricia	IA/Special Ed./SH (ss)	Ayala HS	06/12/2017
GARCIA, Vickie	IA/Special Ed./SH (ss)	Ayala HS	06/12/2017
GUTIERREZ, Gabriel	Health Technician	Ayala HS	06/09/2017
HORNE, Wendy	IA/Special Ed./SH (ss)	Ayala HS	06/12/2017
LOPEZ, Elizabeth	IA/Special Ed./SH (ss)	Ayala HS	06/12/2017
MAMORA, Aldrich	IA/Special Ed./SH (ss)	Ayala HS	06/12/2017
MEZA, Claudia	Noon Ground Supervisor (ss)	Ayala HS	06/12/2017
MOLINA, Alejandro Jr.	Custodian I (ss)	Ayala HS	06/12/2017
PEREZ, Jose Martin	IA/Special Ed./SH (ss)	Ayala HS	06/12/2017
PROUDFIT, Stephanie	IA/Special Ed./SH (ss)	Ayala HS	06/12/2017
RODRIGUEZ, Maria L.	IA/Special Ed./SH (ss)	Ayala HS	06/12/2017
XAVIER, Kristine	Nutrition Srvcs. Mgr. II (ss)	Ayala HS	06/12/2017
GARCIA DE LEON, Dalila	School Secretary I (ss)	Buena Vista HS	06/09/2017
GULLOTTI, Vicki	Nutrition Srvcs. Mgr. II (ss)	Buena Vista HS	06/12/2017
ANCHONDO, Lori	IA/Special Ed. (ss)	Don Lugo HS	06/12/2017
BARKLEY, Jennifer	IA/Special Ed. (ss)	Don Lugo HS	06/12/2017
CERVANTES, Sandra	IA/Special Ed. (ss)	Don Lugo HS	06/12/2017
DELLAMARNA, Heidi	IA/Special Ed. (ss)	Don Lugo HS	06/12/2017
FERRIERA, Linda	Nutrition Srvcs. Mgr. II (ss)	Don Lugo HS	06/12/2017
FLORES, Bryan	IA/Special Ed. (ss)	Don Lugo HS	06/12/2017
GRIJALVA, Jonathan	Custodian I (ss)	Don Lugo HS	06/12/2017
HUTCHENS, Vicki	High School Receptionist (ss)	Don Lugo HS	06/12/2017
LOPEZ, Valerie	Sec. Lib./Media Ctr. Asst. (ss)	Don Lugo HS	05/29/2017
MCPAHON, Anne	School Secretary I (ss)	Don Lugo HS	06/09/2017
MELENDEZ, Joy	Health Technician (ss)	Don Lugo HS	06/09/2017
ORTEGA, Celia	Noon Ground Supervisor (ss)	Don Lugo HS	06/12/2017
FISK, Tanya	IA/Physical Education (ss)	Special Ed.	06/12/2017
MATA, Anna	IA/Physical Education (ss)	Special Ed.	06/19/2017

**RELEASE OF PROBATIONARY EMPLOYEE WITHOUT PREJUDICE**

Employee #24477	04/21/2017
-----------------	------------

**PLACED ON 39 MONTH RE-EMPLOYMENT LIST**

AZZINARO, Annette	Nutrition Srvcs. Asst. I (NS)	Dickey ES	04/19/2017
RUSHING, Christina	IA/Special Ed./SH (SELPA/GF)	Eagle Canyon ES	04/24/2017

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>RESIGNATION OF POSITION</u></b>			
CHICO, Laurie	Elementary Library/Media Center Assistant (GF)	Liberty ES	04/20/2017
<b><u>RESIGNATION</u></b>			
MEDINA, Roberta	IA/Childhood Ed. (CDF)	BV Infant/Toddler Center	06/02/2017
<b><u>RETIREMENT</u></b>			
BANCHICH, Melinda (25 years of service)	Typist Clerk II (GF)	Cattle ES	06/27/2017
DOKTER, Debora (25 years of service)	IA/Special Ed. (SELPA/GF)	Cortez ES	06/03/2017
GUTIERREZ, Diane (27 years of service)	IA/Special Ed. (SELPA/GF)	Dickson ES	07/06/2017
GONZALEZ, Gloria (12 years of service)	IA/Special Ed. (SELPA/GF)	Litel ES	06/02/2017
NAGLE, Kathleen (20 years of service)	Counseling Assistant (GF)	Don Lugo HS	07/10/2017
MARTINEZ, Terri Lynn (12 years of service)	Bus Driver (GF)	Transportation	06/16/2017

**APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2017, THROUGH JUNE 30, 2018**

AIRHART, Pearl	ALAMILLO, Marisol	ARAGON, Dorothy
ARMENTA, Linda	ARRISON, Shannon	BACON, Cassie
BARTON, Nicole	BECKMAN, Yvonne	BOYER, Deanna
BURKS, Kristi	CERDA, Misty	CHAMBERS, Carrie
CONTRERAS, Esmeralda	CORREA, Berta	DAVIS, Cody
DE AZEVEDO-CORREA, Justyn	DEDMAN, Melissa	ELLERBECK, Antonina
ESTRADA, Leticia	FAGELSON, Jeanette	FERREIRA, Elena
FIGUEROA DE HERNANDEZ, Silvia	FOLEY, Doreen	FOX-LEEMING, Nancy
GALLEGOS, Erik	GOLDEN, Rosa	GONZALEZ, Maria
GRAZIANO, Arelene	GUERRA, Marlo	GUTIERREZ, Antoinette
HERRERA, Mark	HOLZMEISTER, Esther	KUDER, Mallory
LIM, Angie	LONDON, Bonny	MANZO, Claudia
MAY, Brittany	PEREZ, Veda	PIMENTA, Manuel
RAMIREZ, Evelia	RANDAZZO, Stacey	SELVIDGE, Gina
SHAH, Sejal	SHELERETIS, Norma	SHOUKRY, Lilian
SIN, Carol	STONE, Jennifer	THURLO, Debra
TORRES, Lucia	VAKA, Nancy	VALENZUELA, Lisa
WAPP, Eleanor	YAMAS, Christina	YEPEZ, Valee

(504) = Federal Law for Individuals with Handicaps  
 (ACE) = Ace Driving School  
 (ABG) = Adult Education Block Grant  
 (ASB) = Associated Student Body  
 (ASF) = Adult School Funded  
 (ATE) = Alternative to Expulsion  
 (B) = Booster Club  
 (BTSA) = Beginning Teacher Support & Assessment  
 (C) = Categorically Funded  
 (CAHSEE) = California High School Exit Exam  
 (CC) = Children's Center (Marshall)  
 (CDF) = Child Development Fund  
 (CSR) = Class Size Reduction  
 (CVLA) = Chino Valley Learning Academy  
 (CWY) = Cal Works Youth  
 (E-rate) = Discount Reimbursements for Telecom.  
 (G) = Grant Funded  
 (GF) = General Fund  
 (HBE) = Home Base Education  
 (MM) = Measure M – Fund 21  
 (MAA) = Medi-Cal Administrative Activities  
 (MH) = Mental Health – Special Ed.  
 (NBM) = Non-Bargaining Member  
 (ND) = Neglected and Delinquent  
 (NS) = Nutrition Services Budget  
 (OPPR) = Opportunity Program  
 (PFA) = Parent Faculty Association  
 (R) = Restricted  
 (ROP) = Regional Occupation Program  
 (SAT) = Saturday School  
 (SB813) = Medi-Cal Admin. Activities Entity Fund  
 (SELPA) = Special Education Local Plan Area  
 (SOAR) = Students on a Rise  
 (SPEC) = Spectrum Schools  
 (SS) = Summer School  
 (SWAS) = School within a School  
 (VA) = Virtual Academy  
 (WIA) = Workforce Investment Act



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 4, 2017

**TO:** Members, Board of Education

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Sandra H. Chen, Assistant Superintendent, Business  
Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: RESULTS OF THE GENERAL OBLIGATION BOND SALE**

=====

**BACKGROUND**

On March 16, 2017, the Board of Education authorized the first issuance and sale of the District's Measure G General Obligation Bond Authorization approved at the November 8, 2016, election and the refunding of certain outstanding general obligation bonds from the District's Measure M General Obligation Bonds. On April 25, 2017, the bond sales took place and on May 11, 2017, the District will "close" the transactions and issue the Bonds in the aggregate principal amount of \$208 million Measure G General Obligation Bonds and \$54.6 million aggregate principal amount of Measure M General Obligation Refunding Bonds. As a result of such bond sales, the District achieved an overall true borrowing cost of 3.82% and generated taxpayer savings of \$15.4 million on the Refunding Bonds.

Consideration of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the results of the general obligation bond sale.

**FISCAL IMPACT**

None.

WMJ:SHC:GJS:pw

**Chino Valley Unified School District**  
**General Obligation Bonds Election of 2016, Series 2017A**  
**2017 General Obligation Refunding Bonds**

**Final Financing Summary**

<b>Sale Date:</b>	April 25, 2017
<b>Closing Date:</b>	May 11, 2017
<b>Sale Method:</b>	Negotiated
<b>Underlying Ratings:</b>	Aa2 / AA- / --
<b>Optional Redemption:</b>	8/1/2027 @ 100%

<b>Sources and Uses:</b>	<b>2017A Bonds</b>	<b>Refunding Bonds</b>	<b>Total</b>
<i>Sources:</i>			
Par Amount	\$ 208,000,000	\$ 54,555,000	\$ 262,555,000
Original Issue Premium	12,537,925	10,193,057	22,730,982
Total	\$ 220,537,925	\$ 64,748,057	\$ 285,285,982
<i>Uses:</i>			
Deposit to Building Fund	\$ 207,605,266	\$ -	\$ 207,605,266
Deposit to Escrow Fund	-	64,395,133	64,395,133
Deposit to Debt Service Fund	11,653,925	-	11,653,925
Costs of Issuance	394,734	121,065	515,799
Underwriter's Discount	884,000	231,859	1,115,859
Total	\$ 220,537,925	\$ 64,748,057	\$ 285,285,982

**Costs of Issuance Detail:**

<b>Items</b>	<b>Provider</b>	<b>2017A Bonds</b>	<b>Refunding Bonds</b>	<b>Total</b>
Bond/Disclosure Counsel	Norton Rose Fulbright US LLP	\$ 177,947	\$ 47,053	\$ 225,000
Structuring/Pricing Consultant	Keygent LLC	25,000	15,000	40,000
Printing & Posting	AVIA	5,932	1,568	7,500
Moody's Rating	Moody's Investors Service	90,951	24,049	115,000
S&P Rating	Standard & Poor's Ratings Services	86,996	23,004	110,000
Paying & Escrow Agent	Bank of New York Mellon	3,954	1,046	5,000
Verification Agent	Grant Thornton LLP	-	3,500	3,500
Miscellaneous		3,954	5,845	9,799
Total		\$ 394,734	\$ 121,065	\$ 515,799

**Chino Valley Unified School District**  
**General Obligation Bonds Election of 2016, Series 2017A**

**Final Financing Summary**

**Debt Service Schedule:**

Date	Principal	Coupon (%)	Yield (%)	Yield to Maturity (%)	Interest	Debt Service Fund	Total Debt Service
8/1/2018	\$ 9,405,000.00	2.000	0.890	-	\$ 10,897,172.92	\$ (10,897,172.92)	\$ 9,405,000.00
8/1/2019	5,350,000.00	4.000	1.030	-	8,727,768.76	(756,752.48)	13,321,016.28
8/1/2020	6,250,000.00	5.000	1.170	-	8,513,768.76	-	14,763,768.76
8/1/2021	7,260,000.00	5.000	1.310	-	8,201,268.76	-	15,461,268.76
8/1/2022	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2023	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2024	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2025	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2026	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2027	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2028	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2029	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2030	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2031	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2032	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2033	-	-	-	-	7,838,268.76	-	7,838,268.76
8/1/2034	545,000.00	3.250	3.530	-	7,838,268.76	-	8,383,268.76
8/1/2035	955,000.00	3.375	3.590	-	7,820,556.26	-	8,775,556.26
8/1/2036	1,395,000.00	5.000	3.080	3.769	7,788,325.00	-	9,183,325.00
8/1/2037	1,585,000.00	5.000	3.110	3.825	7,718,575.00	-	9,303,575.00
8/1/2038	2,110,000.00	5.000	3.140	3.876	7,639,325.00	-	9,749,325.00
8/1/2039	2,660,000.00	5.000	3.160	3.917	7,533,825.00	-	10,193,825.00
8/1/2040	3,285,000.00	5.000	3.180	3.955	7,400,825.00	-	10,685,825.00
8/1/2041	3,935,000.00	5.000	3.190	3.985	7,236,575.00	-	11,171,575.00
8/1/2042	4,610,000.00	5.000	3.250	4.039	7,039,825.00	-	11,649,825.00
8/1/2043	5,405,000.00	5.250	3.250	4.232	6,809,325.00	-	12,214,325.00
8/1/2044	6,275,000.00	5.250	3.250	4.232	6,525,562.50	-	12,800,562.50
8/1/2045	7,220,000.00	5.250	3.250	4.232	6,196,125.00	-	13,416,125.00
8/1/2046	8,240,000.00	5.250	3.250	4.232	5,817,075.00	-	14,057,075.00
8/1/2047	9,910,000.00	5.250	3.250	4.232	5,384,475.00	-	15,294,475.00
8/1/2048	10,410,000.00	4.000	3.900	3.956	4,864,200.00	-	15,274,200.00
8/1/2049	11,530,000.00	4.000	3.900	3.956	4,447,800.00	-	15,977,800.00
8/1/2050	12,720,000.00	4.000	3.900	3.956	3,986,600.00	-	16,706,600.00
8/1/2051	13,995,000.00	4.000	3.900	3.956	3,477,800.00	-	17,472,800.00
8/1/2052	15,345,000.00	4.000	3.900	3.956	2,918,000.00	-	18,263,000.00
8/1/2053	17,555,000.00	4.000	3.950	3.979	2,304,200.00	-	19,859,200.00
8/1/2054	19,165,000.00	4.000	3.950	3.979	1,602,000.00	-	20,767,000.00
8/1/2055	20,885,000.00	4.000	3.950	3.979	835,400.00	-	21,720,400.00
Total	\$ 208,000,000.00				\$ 253,583,866.84	\$ (11,653,925.40)	\$ 449,929,941.44

<b>Net Repayment Ratio:</b>	<b>2.16 to 1</b>
<b>All Inclusive Cost:</b>	<b>3.988%</b>

**Chino Valley Unified School District  
2017 General Obligation Refunding Bonds**

**Final Financing Summary**

**Debt Service Schedule:**

Date	Principal	Coupon (%)	Yield (%)	Yield to Maturity (%)	Interest	Total Refunding Debt Service	Prior Refunded Debt Service	Total Savings
8/1/2017	\$ -	-	-	-	\$ -	\$ -	\$ 621,328.13	\$ 621,328.13
8/1/2018	-	-	-	-	3,170,536.11	3,170,536.11	2,917,656.26	(252,879.85)
8/1/2019	230,000.00	3.000	1.030	-	2,594,075.00	2,824,075.00	3,342,656.26	518,581.26
8/1/2020	600,000.00	4.000	1.170	-	2,587,175.00	3,187,175.00	3,777,656.26	590,481.26
8/1/2021	860,000.00	5.000	1.310	-	2,563,175.00	3,423,175.00	4,052,656.26	629,481.26
8/1/2022	1,200,000.00	5.000	1.460	-	2,520,175.00	3,720,175.00	4,407,656.26	687,481.26
8/1/2023	1,415,000.00	5.000	1.640	-	2,460,175.00	3,875,175.00	4,592,656.26	717,481.26
8/1/2024	1,660,000.00	5.000	1.780	-	2,389,425.00	4,049,425.00	4,797,656.26	748,231.26
8/1/2025	2,070,000.00	5.000	1.960	-	2,306,425.00	4,376,425.00	5,187,656.26	811,231.26
8/1/2026	2,575,000.00	5.000	2.150	-	2,202,925.00	4,777,925.00	5,657,656.26	879,731.26
8/1/2027	5,130,000.00	5.000	2.290	-	2,074,175.00	7,204,175.00	8,537,656.26	1,333,481.26
8/1/2028	6,990,000.00	5.250	2.460	2.651	1,817,675.00	8,807,675.00	10,441,250.00	1,633,575.00
8/1/2029	7,950,000.00	5.500	2.560	2.925	1,450,700.00	9,400,700.00	11,139,500.00	1,738,800.00
8/1/2030	9,015,000.00	3.000	3.050	-	1,013,450.00	10,028,450.00	11,880,250.00	1,851,800.00
8/1/2031	14,860,000.00	5.000	2.720	3.216	743,000.00	15,603,000.00	18,484,000.00	2,881,000.00
Total	\$ 54,555,000.00				\$ 29,893,086.11	\$ 84,448,086.11	\$ 99,837,890.73	\$ 15,389,804.62

<b>Present Value Savings (\$):</b>	<b>\$ 10,815,424.23</b>
<b>Present Value Savings (%):</b>	<b>17.158%</b>
<b>All Inclusive Cost:</b>	<b>2.875%</b>